

AMERICAN BOARD OF CRANIOFACIAL PAIN



Maintenance of Certification

Credit Tabulation: Part 1

[must be accompanied by completed **Credit Tabulation: Part 2 (Hours by Credit Type)** form]

Name (please print):

Signature:

Date:

AMERICAN BOARD OF CRANIOFACIAL PAIN
 12100 Sunset Hills Road, Suite 130
 Reston, VA
 USA
 20190
 Phone: 800-322-8651 or 703-234-4142
 Fax: 703-435-4390
 www.abcp-us.org

All Diplomates must document completion of two hundred (200) continuing education hours at ten-year intervals from the date they attain ABCP board certification. Credit hours shall begin to accrue immediately following certification and must be directly related to Craniofacial Pain. **Note:** Every tenth MOC application will be audited. In the event of an audit, you will be required to submit supporting documentation for each hour claimed (as specified below) to the ABCP Executive Office within 45 days of receipt of notice.

CALCULATING HOURS & SUPPORTING DOCUMENTATION:

1. **Continuing Education Courses (including AACP Meetings):** 1 hour per each hour of continuing education attended
Supporting documentation: official AGD transcript or completed "Meeting Attendance Verification" form
2. **Articles and Textbook Chapters:** 2 hours each, with a maximum of 6 hours that may be used to fulfill MOC requirements
Supporting documentation: a copy of the article with the name of the publication and date published visible in at least one area
3. **Teaching:** 1/2-credit for each 1/2-day taught per week with a maximum of 5 credits per year for full-time teaching throughout an entire academic year, and a maximum of 10 teaching credits that may be used to fulfill MOC requirements
Supporting documentation: a letter from your department chair, on official letterhead, certifying the amount of time claimed.

Please document satisfaction of this MOC requirement by completing the table, below. **Attach additional sheets as needed.**

Credit Type	Date Earned (YYYY-MM-DD)	Sponsor/Instructor <small>(for articles and chapters, specify publisher; for teaching, specify institution name)</small>	Course/Article Title	Hours
Sub-Total				
Total from prior page				
GRAND TOTAL (final page must equal 200)				